Lotus's Job Description (Head Office)

Job Title:	Finance Analyst	Work Level: 1
Report To:	Finance Manager	Date: Jun 2019
Function:	Finance and Accounting	Department: FP&A

Our Values:

Three Benefits, Speed with Quality, Simplification, Accept Change, Innovate, and Integrity

Work Level Descriptor:

I'm at the forefront of the business - the foundation of how we deliver for customers and colleagues every day.

In this job, I am accountable for:

- Conduct variance and growth analysis , and ad hoc analysis as required
- Prepare Weekly, Periodic, Quarterly report and upon request
- Be able to manage complex data requirement
- Perform an initial interpretation and analysis of Financial data
- Preliminary analysis of variance versus budget

Key people and teams I work with:

- Accounting
- Technology
- Finance Business Partner

Experience relevant for this job:

- Bachelor's Degree in Finance, Accounting or business related field
- 2-3 years relevant business experience

Operational skills relevant for this job:

- Computer literacy, especially Excel with ability to manage complex excel file
- A demonstrated ability to perform in-depth financial analysis
- Experience in retail business or multinational company would be a plus
- Good English proficiency at reading, writing and speaking